



EQUAL OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, MEDICAL CONDITION, PHYSICAL DISABILITY, MENTAL DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION

SENIOR PSYCHOLOGIST, CORRECTIONAL FACILITY
(SUPERVISOR)
CONTINUOUS TESTING
OPEN SPOT FOR COALINGA STATE HOSPITAL

SALARY RANGE: \$5,716 - \$7,649

The salaries in this bulletin may not reflect all pay raises or any additional bonuses. You should verify the salary level(s) with the department personnel office before making any commitments.

WHERE TO APPLY COALINGA STATE HOSPITAL
SELECTION SERVICES UNIT
P.O. BOX 5002
COALINGA, CA 93210
(559) 935-4305 / TDD (559) 935-7120

California Relay for the hearing impaired: from a TDD Phone (800) 735-2929, from a Voice Phone (800) 735-2922.

Submit an application to one address indicated above. This location is where you would like your list eligibility established. Do not submit applications to the State Personnel Board.

TESTING RESTRICTION The testing period for this classification is 12 months. You may not test for this classification more than once in a testing period. If you have taken an examination for this classification with the Department of Mental Health, Atascadero, Coalinga, Metropolitan, Napa, or Patton State Hospitals or with Salinas Valley Psychiatric Program or Vacaville Psychiatric Program, within the last 12 months, you are not eligible to compete in this examination.

SPECIAL TESTING If you have a disability and need special testing arrangements, mark 'yes' on Question #2 on the "Examination and/or Employment Application". You will be contacted to make specific arrangements.

APPLICATION DEADLINE CONTINUOUS TESTING - NO APPLICATION DEADLINE. Testing is considered continuous as examining dates may be set at any time.

EXAM PLAN This examination will consist of a Qualifications Appraisal Interview only, weighted 100.00%. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED. This is an open examination. Applications will not be accepted on a promotional basis.

MINIMUM QUALIFICATIONS NOTE: All competitors must meet the education and/or experience requirements for this examination by the testing deadline established by the testing office. All applications/resumes must include: “to” and “from” dates (month/day/year); time base; and civil service class titles. Applications/resumes received without this information will be rejected.

Possession of a valid license as a Psychologist issued by the California Board of Psychology and possession of an earned Doctorate Degree in Psychology from an educational institution meeting the criteria of Section 2914 of the Medical Board of California’s Business and Professions Code.

Individuals who do not qualify for licensure by the California Board of Psychology or who are in the process of securing this license will be admitted into the examination and may be appointed, but must secure a valid license within two years of appointment; however, an individual shall be employed only to the extent necessary to be eligible for licensure plus one year. An extension of the waiver may be granted for an additional one year based on extenuating circumstances, as provided by Section 1277 (e) of the Health and Safety Code or Section 5600.2 (f) of Welfare and Institutions Code, whichever is applicable.

Unlicensed individuals who are recruited from outside the State of California and who qualify for licensure may take the examination and may be appointed for a maximum of one year at which time licensure shall have been obtained or the employment shall be terminated. Additionally, they must take the licensure examination at the earliest possible date after the date of employment. An extension of the waiver may be granted for an additional one year based on extenuating circumstances, as provided by Section 1277 (e) of the Health and Safety Code or Section 5600.2 (f) of the Welfare and Institutions Code, whichever is applicable. Individuals granted an additional one year based on extenuating circumstances may be appointed for a maximum of two years at which time licensure shall have been obtained or the employment shall be terminated.

- AND**
Experience: Either
- One year of experience in the California state service performing the duties of a Psychologist – Clinical, Correctional Facility or Staff Psychologist (any specialty); **OR**
 - Two years of postdoctoral, post-internship experience in the practice of psychology involving assessment and treatment and either training, research, consultation or program planning in mental health services.

***NOTE: Assembly Bill 1975 of 2000 extended the timeframes a psychologist can work without licensure from two to three years and deleted the authority to extend the waiver of licensure for one additional**

It is an objective of the state of California to achieve a drug-free workplace. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

	year. (The class specification, which has not yet been updated, will be revised in the future to reflect these requirements.)
SPECIAL PERSONAL CHARACTREISTICS	Empathetic understanding of patients of a State hospital; willingness to work in a State hospital; scientific and professional integrity, ability to handle stressful situations, patience, alertness and tact.
SPECIAL PHYSICAL CHARACTERISTICS	Persons appointed to this position must be reasonably expected to have and maintain sufficient strength, agility, and endurance to handle stressful situations (physical, mental, and emotional) encountered on the job without compromising their health and well-being or that of their fellow employees or that of patients. Assignments may include sole responsibility for the supervision of patients and/or the protection of personal and real property.
JOB DESCRIPTION	Under general direction, to perform difficult and responsible assignments relating to psychological assessment and treatment and may assist in the direction of the psychology program of a health facility, plan, organize, develop and direct a psychology program similar in size and nature at a health facility; plan, organize and coordinate a special patient treatment program which utilizes psychological techniques; coordinate the work of treatment staff of various clinical specialties and volunteers in the program. In addition, incumbents serve as a departmentwide expert and psychology consultant in a specific psychology discipline; and do other related work.
POSITION LOCATION(S)	A position exists at Coalinga State Hospital.
EXAM INFORMATION	<p>In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:</p> <p>Knowledge of:</p> <ol style="list-style-type: none">1. Principles, techniques and problems in developing and coordinating a specialized psychological treatment program.2. Principles, techniques and trends in psychology with particular reference to normal and disordered behavior, human development, motivation, personality, learning, individual differences, adaptation and social interaction.3. Methods for the assessment and modification of human behavior.4. Forensic psychology.5. Characteristics and social aspects of mental and developmental disabilities.6. Research methodology and program evaluation.7. Institutional and social process and group dynamics.8. Functions of psychologists in various mental health services.9. Current trends in the field of mental health.10. Principles of personnel management and supervision.11. Community organization and allied professional services.12. A supervisor's responsibility for promoting equal opportunity in hiring, employee development and promotion and for maintaining a work environment that is free of discrimination and harassment. <p>Ability to:</p> <ol style="list-style-type: none">1. Plan, organize, direct or coordinate a specialized psychological treatment program involving members of other treatment disciplines.2. Provide professional consultation.3. Supervise consultation and program leadership.4. Supervise professional staff.5. Teach and participate in professional training.6. Recognize situations requiring the creative application of technical skills.7. Develop and evaluate creative approaches to the assessment, treatment, and rehabilitation of mental disabilities, to the conduct of research, and to the development and direction of a psychology program.8. Plan, organize, and conduct research, data analysis and program evaluation.9. Conduct the more difficult assessment and psychological treatment procedures.10. Analyze situations accurately and take effective action.11. Communicate effectively.12. Effectively promote equal opportunity in employment and maintain a work environment that is free of discrimination and harassment.
ELIGIBLE LIST INFORMATION	The resulting eligible list will be used to fill vacancies at Coalinga State Hospital. Names of successful competitors are merged onto the list in order of final scores, regardless of date. Eligibility expires 12 months after it is established, unless the needs of the service and conditions of the list warrant a change in this period.
VETERANS PREFERENCE	Veterans Preference credit will not be granted in this examination since it does not qualify as an entrance examination under the law.

GENERAL INFORMATION

For an examination without a written feature it is the competitor's responsibility to contact the Examination Unit at the testing facility three weeks after the application deadline date if she/he has not received a progress notice.

If a competitor's notice of oral interview or performance test fails to reach her/him prior to the day of the interview due to a verified postal error, she/he will be rescheduled upon written request.

Applications are available at the State Personnel Board, local offices of the Employment Development Department, and the location(s) noted on this bulletin.

If you meet the requirements stated on this bulletin, you may take this examination, which is competitive. Possession of the entrance requirements does not assure a place on the eligible list.

Your performance in the examination described on the other side of this bulletin will be ranked according to their scores.

The Department of Mental Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.

Examination Locations: When a written test is part of the examination, it will be given in such places in California as the number of competitors and conditions warrant. Ordinarily oral interviews are scheduled at the spot location of the examination; however, locations of interviews may be extended as conditions warrant.

Eligible Lists: Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in from one to four years unless otherwise stated on this bulletin.

General Qualifications: Competitors must possess essential personal qualifications including integrity, initiative, dependability, good judgment and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required. In open examinations, investigation may be made of employment record and personal history and fingerprinting may be required.

High School Equivalence: Equivalence to completion of the 12th grade may be demonstrated in any one of the following ways; 1) passing the General Education Development (GED) Test; 2) completion of 12 semester units of college-level work; 3) certification from the State Department of Education, a local school board, or high school authorities that the competitor is considered to have education equivalent to graduation from high school; or 4) for clerical and accounting classes, substitution of business college work in place of high school on a year-for-year basis.

TDD is Telecommunications Device for the Deaf and is reachable only from telephones equipped with a TDD Device.